

Circular No. SGS/216/2017-18

For Class – Pre Nursery



Date :- 12-03-2018

**Dear Parents,  
Warm greetings**

**Parents are requested to kindly make a note of the following points:-**

1. Children need to reach the school on same time (9:30 am), in their respective school buses/vans as per the route and timings.
2. Children should come in school uniform with school bag, proper dry tiffin and water bottle. However, light refreshment will be provided by the school.
4. Children should shampoo their hair. No child should come with oiled hair and kajal in their eyes.
5. For girls: short hair should be pinned properly and long-hair should be tied neatly.
6. Please send one labelled poly bag to keep their uniform.
7. Please send one comb, one small towel, hair-pin (only for girls) and one packet of safety-pins.
8. Children will wear their costumes in the school and make-up will be done by teachers only.
9. Parents are requested to reach school grounds by 9: 30 am and settle in seating area. Program will start sharp at 10:00 am.
10. Children will change their costume in their class rooms and can be received by parents from their respective class rooms after the program . No request of early exit will be entertained as it affects the program. The classrooms for ptm are given overleaf
12. No parent will be allowed to meet the child before or during the program. This distracts the child. Please encourage and appreciate your ward for their endeavour and ensure that they are present for the Sports Day..
13. Winning and loosing are not important for kids, participation is. Please do not challenge the decision by the Authorities for position.
14. PTM for class Pre Nursery will be held on 20/03/2018 after the Graduation Ceremony details will follow. Looking forward for your whole-hearted co-operation.  
Best Regards

**(PRINCIPAL)**

### Floor Plan 2017-2018

Room No.	Allocation of Class/Office
202	I – Swans
203	I - Robins
213	I - Doves
214	I - Canaries
105	K.G. -Doves
114 (Computer Lab)	K.G. -Robins
112	K.G.- Swans
104	Nur. -Swans
113	Nur –Doves
117	P.N.